

# COVID-19

## Volunteer Vaccination and Procedures

**Purpose:** In accordance with Meals on Wheels it our duty and desire to provide and maintain a safe and healthy workplace in the midst of the COVID-19 pandemic, Meals on Wheels is adopting the following Volunteer Vaccination Policy with the intent to safeguard its employees and their families, its clients, and volunteers, as well as other members of our community at large.

**Scope:** This Policy extends to all volunteers, present and prospective.

**Procedure(s):** All volunteers must receive the COVID-19 vaccination, in full, within four (4) weeks of their first volunteer date. All volunteers must show proof of vaccination documentation to the Executive Director. We will not keep a record of your vaccination document. Fully and properly vaccinated under this Policy includes all individuals who have received: 1. Two (2) doses in a 2-dose vaccine series, such as the Pfizer or Moderna vaccines; or 2. One (1) dose in a single-dose vaccine, such as Johnson & Johnson's Janssen vaccine.

Volunteers will continue to abide by masking and social distancing requirements including, but not limited to, wearing a mask over the nose and mouth as well as monitoring and reporting health symptoms (e.g., fever, cough, shortness of breath, irregular temperature, etc.). Any volunteer found to be in violation of the foregoing masking requirements will be suspended.

Volunteer temperature will be taken before each shift and a Covid 19 screening form must be completed.

If you test positive for COVID -19 and have no symptoms, you are required to refrain from volunteering for 5 days.

If you test positive and are experiencing symptoms, you are required to refrain from volunteering for 10 days.